

Clinical Documentation Improvement Boot CampSM

CDI specific education covering:

- Medical record review and physician query techniques
- MS-DRGs and reimbursement under the IPPS
- ICD-9-CM coding rules and regulations
- CDI program benchmarking and compliance initiatives

Chicago, IL

September 28–
October 1, 2009

Atlanta, GA

October 12–15, 2009

Phoenix, AZ

November 2–5, 2009



www.hcprobootcamps.com



CLINICAL DOCUMENTATION IMPROVEMENT BOOT CAMP

Developed for new **clinical documentation improvement (CDI)** specialists or intermediate CDI specialists in need of formalized training, the CDI Boot Camp is a four-day educational experience session that focuses on:

- ✓ **Medical record review and physician query techniques**
- ✓ **MS-DRGs and reimbursement under the IPPS**
- ✓ **ICD-9-CM coding rules and regulations**
- ✓ **CDI program benchmarking and compliance initiatives**

CDI specialists will learn the skills necessary for success in the profession. **The CDI Boot Camp** will also benefit hospitals with established CDI programs that need additional development. **The CDI Boot Camp will help your staff:**

- ✓ Master techniques for detailed medical record review, including assessing undocumented diagnoses based on clinical indicators and implementing a step-by-step process for a thorough review
- ✓ Understand the inpatient prospective payment system and how specific and accurate documentation determines hospital payment
- ✓ Build ICD-9-CM coding knowledge
- ✓ Review problematic diagnoses, such as congestive heart failure, sepsis, renal disease, and encephalopathy, to build clinical skill sets and medical record recognition
- ✓ Develop effective verbal and written physician query techniques
- ✓ Review compliance initiatives, including the Recovery Audit Contractor program and Office of Inspector General
- ✓ Identify the key metrics for determining the progress of a CDI program, individual CDI specialists, and participating physicians
- ✓ Prepare your staff for the new **Certified Clinical Documentation Specialist (CCDS)** exam

COURSE AGENDA

DAY 1

Overview of Clinical Documentation Improvement (CDI)

- What is CDI?
- Who is the clinical documentation specialist (CDS)?
- What is the role of the CDS?

Inpatient Prospective Payment System and MS-DRGs

- Overview of the Medicare system
 - Key terminology
- What is an MS-DRG?
- How is the DRG assigned?
 - Principal diagnosis
 - Complications/comorbidities (CCs) and major CCs
 - Principal procedure
- Case-mix index (CMI)
 - Relative weight
 - Blended rate
 - How is CMI calculated?
 - Why does CMI matter?

Getting to Know DRG Expert and the ICD-9-CM Manual

- Major Diagnostic Categories (MDC)
- Medical vs. surgical DRGs
- ICD-9-CM codes
- Alpha and numeric indexes

Official ICD-9-CM Coding Guidelines and Coding Clinic

- Selection of principal diagnosis
- Reporting of secondary diagnoses
- Present on admission / hospital-acquired conditions
- Whose documentation counts?
- Sample exercises

Focused Physiology/Pharmacology/Disease Processes

- Infectious diseases (MDC 18)
 - Clinical signs and symptoms
 - SIRS/sepsis/severe sepsis/septic shock
 - Postoperative and posttraumatic infections
 - Fever of unknown origin
 - Other
- Coding Clinic guidelines
- Clinical case scenarios
- Diseases of the respiratory system (MDC 4)
 - Clinical signs and symptoms
 - COPD
 - Simple pneumonia vs. "complex pneumonia"
 - Aspiration pneumonia
 - Respiratory failure
 - Mechanical ventilators
 - Other
- Coding Clinic guidelines
- Clinical case scenarios

DAY 2

Diseases of the Cardiovascular System (MDC 5)

- Clinical signs and symptoms
 - Chest pain/Angina/CAD
 - Congestive heart failure
 - Acute myocardial infarction
 - Cardiac catheterizations
 - PTCA and other cardiac procedures
- Coding Clinic guidelines
- Clinical case scenarios

Diseases of the Digestive and Hepatobiliary System (MDCs 6, 7)

- Clinical signs and symptoms
- Esophagitis, gastritis
- GI bleeds
- Blood loss anemia
- Cholecystectomies:
 - Open vs. laparoscopic
 - Common bile duct exploration
- Coding Clinic guidelines
- Clinical case scenarios

Diseases of Urinary System (MDC 11)

- Clinical signs and symptoms
 - Acute and chronic renal failure
 - Urosepsis vs. UTI
 - UTI and sepsis/SIRS related to indwelling catheter
 - Diabetic renal failure
 - Admission for dialysis
- Coding Clinic guidelines
- Clinical case scenarios

Diseases of the Endocrine System (MDC 10)

- Clinical signs and symptoms
 - DM Type I and II
 - Complications of DM
 - Dehydration and malnutrition
 - Electrolyte imbalances
 - Common CC's in this MDC
 - Amputations
 - Endocrine Dx
- Coding Clinic guidelines
- Clinical case scenarios

For more information about any of these programs, including a current class schedule, please visit our Web site, www.hcprobocamps.com, or contact us at 877/240-6586.

COURSE AGENDA

DAY 3

Diseases of the Neuro System (MCD 1)

- Clinical signs and symptoms
 - TIA vs. CVA
 - Seizures vs. epilepsy
 - Diabetic manifestations
 - Carotid artery procedures
- Coding Clinic guidelines
- Clinical case scenarios

Diseases of the Skin (MCD 9)

- Clinical signs and symptoms
 - Pressure ulcers
 - Excisional debridements
- Coding Clinic guidelines
- Clinical case scenarios

Other Diseases

- Clinical signs and symptoms
 - HIV disease
 - Obesity and BMI
 - Anemias
 - Myeloproliferative diseases and neoplasms
 - Symptoms
- Coding Clinic guidelines
- Clinical case scenarios

Developing Communication Skills with Physicians/Ancillary Staff

- Teaching physicians "what's in it for them"
- CDI and its effect on physician profiles/E/M payments

DAY 4

Reviewing the Medical Record Documentation and Constructing Physician Queries

- What is a query?
- AHIMA practice brief—guidelines for non-leading queries
- Written vs. verbal query processes
- Concurrent vs. retrospective queries
- Use of standardized query templates and clinical indicators
- How to track query response

Measuring the Success of a CDI Program

- What to measure—analysis and objectives
- CMI vs. performance
- Severity of illness/risk of mortality
- Performance tracking and trending your performance by
 - Program
 - Physician
 - Hospital department
 - CDI specialist
- Professionalism
 - Ethics and compliance
- RAC program
 - How CDI programs can assist with RAC defense
- OIG audits
 - Case examples and questions

COMMON QUESTIONS

WHO SHOULD ATTEND?

CDI specialists, CDI program managers, DRG reviewers, case managers involved in CDI, HIM/coding staff members involved in the CDI process, physician champions to CDI, clinical core measures reviewers

ARE CONTINUING EDUCATION CREDITS PROVIDED?

Continuing education credits will be available for this program. Visit www.hcprobootcamps.com for more information.

ARE THERE ANY REQUIRED MATERIALS?

Participants must bring a copy of the *2010 DRG Expert* published by Ingenix.

HOW MUCH DOES THIS COURSE COST?

The registration fee is \$1,299, and includes course materials. For information regarding administrative policies, such as cancellations, transfers, refunds, or comments, call 877/240-6586 or visit www.hcprobootcamps.com.

CAN WE BRING THIS BOOT CAMP TO OUR ORGANIZATION?

Yes. Bring the *Clinical Documentation Improvement Boot Camp* to your facility. If you have a group to train, holding a Boot Camp at your organization is easy and cost-effective. Eliminate travel costs and enjoy a group discount while ensuring your staff is up-to-date on the latest regulations and guidelines.

2009 DATES AND LOCATIONS

SCHAUMBURG (CHICAGO), IL

September 28–October 1

Courtyard by Marriott Chicago/Schaumburg
1311 American Lane | Schaumburg, IL 60173
Reservations: 847/619-8100
Room Rate: \$109/night
Room Rate Cutoff: September 4

ALPHARETTA (ATLANTA), GA

October 12–15

Hyatt Place Atlanta/Alpharetta–Windward Parkway
5595 Windward Parkway | Alpharetta, GA 30004
Reservations: 770/343-9566
Room Rate: \$109/night
Room Rate Cutoff: September 18

PHOENIX, AZ

November 2–5

Homewood Suites by Hilton Phoenix Metro Center
2536 West Beryl Avenue | Phoenix, AZ 85021
Reservations: 602/674-8900
Room Rate: \$99/night
Room Rate Cutoff: October 6

CLASS TIMES 8:00 am–5:30 p.m. Monday–Thursday.

Special room rates are available! Limited availability—register early!

HOTEL RESERVATIONS

We have negotiated a special rate for a limited number of rooms at each course location. Rooms are available on a first-come, first-serve basis and may sell out. For the special discounted room rate, reservations must be made by the date mentioned above. Be sure to identify yourself as a participant of HCPro's **Clinical Documentation Improvement Boot Camp® program**.

BRING THE CLINICAL DOCUMENTATION IMPROVEMENT BOOT CAMP TO YOUR FACILITY

In addition to our open registration classes, we also offer the **Clinical Documentation Improvement Boot Camp** as an on-site program (with a substantial discount) for organizations that have a number of employees who need training. To explore the possibility of hosting an Clinical Documentation Improvement Boot Camp or to discuss other training programs, please contact us at 877/240-6586 or email bootcamps@hcpro.com.

To register or for more information, visit
www.hcprobootcamps.com or call 877/240-6586.

LEARNING OBJECTIVES

- ✓ Demonstrate the workings of the inpatient prospective payment system and how it relates to the role of the CDI specialist
- ✓ Demonstrate how specific and accurate documentation affects hospital payment and quality initiatives
- ✓ Build ICD-9-CM coding knowledge
- ✓ Apply critical *Coding Clinic for ICD-9-CM guidelines* to documentation and query scenarios
- ✓ Strengthen clinical skill sets and medical record recognition
- ✓ Develop techniques for detailed medical record review, including assessing undocumented diagnoses based on clinical indicators
- ✓ Implement a step-by-step process for a thorough medical record review
- ✓ Teach physicians the value of improved documentation and how it affects their individual profiles and E/M payments
- ✓ Develop effective verbal and written physician query techniques
- ✓ Incorporate compliance initiatives, including the Recovery Audit Contractor program and Office of Inspector General, into the CDI process
- ✓ Demonstrate the key metrics for determining the progress of a CDI program, individual CDI specialists, and participating physicians

CLINICAL DOCUMENTATION IMPROVEMENT BOOT CAMP—

See the difference for yourself. Check out all the benefits of this HCP Pro Boot Camp:

Custom-Designed Course Materials—All course materials are custom-developed specifically for this intensive learning format.

Hands-On—Each course module includes exercises and/or operative reports. All exercises/operative reports are reviewed and discussed in class.

Live Instruction—All classes are taught by an experienced, highly credentialed live instructor.

Small Class Size—We limit the number of course participants in order to retain a low participant-teacher ratio. This allows us to provide individual instruction as needed when participants find a topic to be particularly challenging.

Student-Driven—At the conclusion of the course, we ask all participants to complete an evaluation, which we carefully review for feedback and course enhancement.

Well-Established Program—Backed by the **Association of Clinical Documentation Improvement Specialists (ACDIS)**, this Boot Camp provides the same great education you've come to rely on.

FACULTY



CATHERINE O'LEARY, RN, BSN, is a registered nurse with nearly 25 years of healthcare experience. She is a founding partner and managing director at CSG Health Solutions, LLC. She specializes in DRG validation, documentation management, and compliance issues surrounding Part A Medicare reimbursement. Her healthcare experience has included both acute and subacute healthcare delivery at several major academic centers; coordinating large clinical research trials for the National Institutes of Health (NIH), pharmaceutical companies, and private physicians; and development of an ongoing healthcare project in Central America. O'Leary has worked as a clinical nurse researcher, clinical manager, and clinical nurse in medical/surgical intensive care. She has been involved in the clinical documentation arena for the past 13 years and has helped clients hard hit by the Recovery Audit Contractor (RAC) demonstration project.



GWEN HITT, RN, BSN, is a registered nurse with over 30 years of healthcare experience. She specializes in Medicare Part A reimbursement and documentation management and is considered a subject matter expert on issues related to the inpatient prospective payment system (IPPS). She initially helped hospitals prepare for the implementation of the IPPS and assisted hospitals understand the implications of peer review. Presently, Hitt specializes in improving the quality of hospital documentation. She has a wide range of management and teaching experience and has focused on clinical documentation-related issues for well over 200 hospitals, from small rural community to large multisystem hospitals.



SANDRA MUSSELWHITE, RN, is a registered nurse with over 20 years of clinical healthcare experience. She specializes in the teaching instruction of ICD-9-CM coding, DRG documentation, and compliance issues. Her specific documentation experience includes functioning in the role of inpatient clinical documentation specialist for a large academic medical center and founding and serving as lead training instructor for a CDI program. She has broad management, teaching, and presentation experience. Musselwhite also has coordinated clinical research studies, specialized in clinical care management, and has worked in a number of medical/surgical clinical areas.

Instructors subject to change. Faculty disclosure statement: HCPro, Inc., has confirmed that none of the faculty/presenters or contributors have any relevant financial relationships to disclose related to the content of this educational activity.



Become a member of
***The Association of Clinical
Documentation Improvement Specialists***

The Association of Clinical Documentation Improvement Specialists (ACDIS) is a membership association created especially for CDI professionals to bring together people of various backgrounds into one forum. Members share the latest tested tips, tools, and strategies to implement successful CDI programs and achieve professional growth.

***To join or learn more, visit
www.cdiasociation.com or call 877/240-6586.***

DEMONSTRATE PROFESSIONAL EXCELLENCE WITH CCDS CERTIFICATION

ACDIS now offers a new certification for CDI specialists, the Certified Clinical Documentation Specialist (CCDS). To learn about prerequisites or to apply, please visit the ACDIS Web site at ***www.cdiasociation.com/certification***.

REGISTER ONLINE

AND SAVE \$100!

Enter the source code on your address label to receive this discount. Visit www.hcprobbootcamps.com.

Please mail or fax the completed form to:
HCPro, Inc. | 200 Hoods Lane Marblehead,
MA 01945 | Phone: 800/780-0584
Fax: 800/639-8511

ACDIS MEMBERS SAVE \$150 OFF THE REGISTRATION FEE.

Registration Rate: \$1,149 ACDIS Member Rate \$1,299 Standard Rate

Course Location

Course Dates

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Nickname

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PAYMENT TYPE

- A check for my course fee is enclosed (made payable to HCPro, Inc.)
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Upon receipt of this form and your course fee, we will send confirmation of your registration, including hotel information and information about any manuals/texts required for class (this information is also available on our Web site at www.hcprobbootcamps.com).

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