

+HCPro
Certified Coder Boot Camp[®]
ONLINE

The bestselling *Certified Coder Boot Camp*[®] is now available online!

REGISTER TODAY!

VISIT www.hcprobootcamps.com
or CALL 800/750-0584.

Register 30 days in advance and save \$200! Call HCPro at 800/750-0584 to receive your discount!

CAN'T TAKE A WEEK OFF OF WORK TO TRAIN?

Now take the course online in one month!

Using a combination of online lecture, interactive course work, coding exercises, and instructor conference calls, this intensive four-week course gives you the same content, tools and skills that our live Boot Camps provide for all medical and surgical specialties. Certified Coder Boot Camp online—how does it work?

You'll receive the same content and instruction that you would experience at our classroom-based nationally-recognized Boot Camps. **Here's how it works:**

→ Four Weeks of Video Instruction

You'll view video sessions and complete course work on a weekly basis prior to instructor office hours. The course covers the same material now offered in our live intensive five-day classroom format.

→ Custom-Designed Course Materials

You'll receive your Certified Coder Boot Camp materials binder with outlines for each topic and practice exercises.

→ Interactive Learning

Course participants work more than 500 coding exercises including numerous operative reports, and instructors review the answers in subsequent video sessions. Participants also take a 150-question practice CPC exam.

→ 24-Hour Access

Video instruction is available any time of day. You choose the time that works for you.

→ Live Interaction with Experts and Your Peers

Class size is limited to ensure individual attention, and you'll be able to ask questions and get guidance from our instructors in weekly live "office hour" calls. Students can also interact with their classmates through the live chat room.

→ Well-Established Program

HCPro has been conducting the Certified Coder Boot Camp for more than eight years.

WHO SHOULD ATTEND:

- Coders and billers
- Medical records/health information managers/staff
- Clinical managers and department heads
- Finance and reimbursement managers/staff
- Physicians, nurse practitioners, and PAs
- Medical practice managers
- Registration managers/staff members
- Compliance officers and auditors
- Healthcare consultants
- CPAs and lawyers
- Health plan and insurance personnel

AGENDA

Module 1: Introduction and Coding Fundamentals

- Types of coding systems
- Levels of HCPCS coding
- Differences between ICD-9 vs. ICD-10

Module 2: Diagnosis Coding (ICD-9-CM)

- Common conventions, symbols and terminology in the ICD-9-CM coding manual
- Assigning ICD-9-CM codes based on the “Official Guidelines for Coding and Reporting”
- Assigning codes for the Supplementary Coding classifications (i.e., E codes and V codes)

Module 3: Introduction to CPT; Evaluation and Management Services

- Categories of CPT codes
- Common symbols and terms used in the CPT manual
- Assigning Evaluation and Management codes by category and level
- Assigning Evaluation and Management specific modifiers (i.e., -24, -25, -57)

Module 4: Coding Anesthesia Services

- Types of anesthesia
- Assigning CPT codes for anesthesia services when provided by an anesthesiologist or someone other than an anesthesiologist
- Physical status modifiers and qualifying circumstance add-on codes

Module 5: Introduction to Surgery Coding and Coding Integumentary Procedures

- Identifying “separate procedures” and when they are reported
- Assigning surgical modifiers correctly
- Assigning CPT codes for:
 - Excision of benign and malignant lesions
 - Closure (simple, intermediate and complex)
 - Moh’s surgery
 - Adjacent tissue transfers
 - Breast procedures
 - Operative report

Module 6: Coding Musculoskeletal Procedures

- Identify the anatomy of the spine
- Assigning CPT codes for:
 - Fracture care
 - Spinal arthrodesis
- Reporting a CPT code for the application of a cast

Module 7: Coding Respiratory Procedures

- Assigning CPT codes for:
 - Nasal endoscopic procedures
 - Laryngoscopy
 - Bronchoscopy

Module 8: Coding Cardiovascular Procedures

- Assigning CPT codes for:
 - Pacemaker and defibrillation insertion and replacements
 - Coronary artery bypass grafting
 - Aneurysm repairs
 - Central venous access devices

Module 9: Coding Digestive System Procedures

- Assigning CPT codes for:
 - Tonsillectomies and adenoidectomies
 - Digestive system and endoscopic procedures
 - Hernia repairs

Module 10: Coding Urinary/Genital System, Obstetrics and Endocrine Procedures

- Assigning CPT codes for:
 - Open and endoscopic procedures in the urinary system
 - Open and endoscopic procedures in the male genital system
 - Hysterectomies and tubal ligations
 - Maternity care and delivery services
- Abortion procedures

Module 11: Coding Nervous System Procedures

- Assigning CPT codes for:
 - Craniectomy/craniotomy procedures
 - Skull base surgeries
 - Injection procedures involving the spinal cord/spine
 - Neurostimulators

Module 12: Coding Eye, Ocular and Auditory Procedures

- Assigning CPT codes for:
 - Cataract extractions
 - Procedures to treat and prevent retinal detachments
 - Strabismus surgery
 - Procedures involving the auditory system

Module 13: Coding Radiology Services

- Use of contrast in radiological procedures and when the administration of the contrast is separately reportable
- Assigning CPT codes for:
 - Diagnostic radiology procedures
 - Radiation therapy services
 - Nuclear medicine services
 - Interventional radiology procedures

Module 14: Coding Pathology and Laboratory Services

- Identifying the use of “panels” in reporting for diagnostic laboratory procedures
- Distinguishing between a qualitative screening vs. a quantitative screening
- Assigning CPT codes for:
 - Diagnostic laboratory services
 - Surgical pathology including consults during surgery

Module 15: Coding Medicine Services

- Assigning CPT codes for:
 - Supply and administration of vaccine/toxoids
 - Psychotherapy services
 - Dialysis services
 - Ophthalmological services
 - Cardiac catheterizations, percutaneous coronary angioplasty and stent insertion procedures
 - Injections and infusion services

Module 16: HCPCS II Coding

- Assigning HCPCS level II Codes and applicable modifiers

2010 DATES

April 2010

Start date: 4/5/10

End date: 5/3/10

Registration deadline: 3/29/10

June 2010

Start Date: 6/7/10

End date: 7/5/10

Registration deadline: 5/28/10

August 2010

Start Date: 8/2/10

End date: 8/30/10

Registration deadline: 7/26/10

October 2010

Start Date: 10/4/10

End date: 11/1/10

Registration deadline: 9/27/10

December 2010

Start Date: 12/6/10

End date: 1/3/11

Registration deadline: 11/29/10

May 2010

Start date: 5/3/10

End date: 5/31/10

Registration deadline: 4/26/10

July 2010

Start Date: 7/5/10

End date: 8/2/10

Registration deadline: 6/28/10

September 2010

Start Date: 9/6/10

End date: 10/4/10

Registration deadline: 8/30/10

November 2010

Start Date: 11/1/10

End date: 11/29/10

Registration deadline: 10/25/10

GET CERTIFIED AND TAKE YOUR CAREER TO THE NEXT LEVEL

Gain the skills to make your job easier

Get a solid foundation in coding principles, proper coding manual usage, and gain the skills you need to tackle any coding challenge. Visit us at www.hcprobootcamps.com for complete information about continuing education credits. The Certified Coder Boot Camp offers continuing education credits from the following organizations:

- American Academy of Professional Coders (AAPC)
- American Health Information Management Association (AHIMA)
- National Association of State Boards of Accountancy (NASBA)
- Healthcare Certification Compliance Board (HCCB)

**REGISTER 30 DAYS
IN ADVANCE
AND SAVE \$200!**

Call HCPro at 800/750-0584 to receive your discount!

FACULTY INFORMATION



SHANNON MCCALL, RHIA, CCS, CCS-P, CCDS, currently serves as the Director of HIM and Coding for HCPro, Inc. She is a veteran instructor of the Certified Coder Boot Camp®—Original Version (covers physician and outpatient hospital coding) and serves as the manager overseeing both Certified Coder Boot Camp® programs. She is the lead instructor and developer of the Certified Coder Boot Camp®—Inpatient Version (covers inpatient hospital facility coding).



JENNIFER AVERY, CCS, CPC, CPC-H, serves as the lead instructor for the Certified Coder Boot Camp®—Original Version and is an instructor for the Certified Coder Boot Camp®—Inpatient Version (covers inpatient hospital facility coding). She has extensive experience with regard to coding and billing of both physician and hospital services.



PEGGY S. BLUE, MPH, CPC, has extensive experience relating to coding and billing of both physician and hospital services. Prior to joining HCPro, Peggy oversaw the development, implementation, dissemination, and reporting of information related to Medicare professional services training efforts for Highmark Medicare Services. In that capacity Peggy has researched, resolved, and responded to issues and inquiries from the physician community in addition to congressional offices, medical societies, and professional associations.

Faculty subject to change. Faculty Disclosure Statement: HCPro, Inc., has confirmed that none of the faculty presenters or contributors have any relevant financial relationships to disclose related to the content of this educational activity.

MT88263

©2010 HCPro, Inc. HCPro is not affiliated in any way with The Joint Commission, which owns The JCAHO and the Joint Commission trademarks.

If you have a group to train, hosting a Boot camp at your organization is easy and cost-effective. Eliminate travel costs and enjoy a group discount while ensuring your staff is up to date on the latest regulations and guidelines.

Call 877/233-8828 to learn more.

RATHER ATTEND IN PERSON?

The Certified Coder Boot Camp is also available as a live one-week class in cities across the country.

To find dates and locations, go to

www.hcprobootcamps.com.

Register 30 days in advance and save \$200! Call HCPro at 800/750-0584 to receive your discount!

COURSE REGISTRATION

Please mail or fax the completed form to:
HCPro, Inc. | 200 Hoods Lane
Marblehead, MA 01945
Phone: 800/750-0584 | Fax: 800/738-1553

**Register 30
days in advance
and SAVE \$200!
Call HCPro
at 800/750-0584
to receive your discount!**

HCPro
Boot Camps™

200 HOODS LANE | P.O. BOX 1168
MARBLEHEAD, MA 01945

Registration Rate: Standard rate \$1599

Name Nickname

Organization

Title

Address

City State ZIP

Phone Fax

E-mail Address

PAYMENT TYPE

A check for my course fee is enclosed (made payable to HCPro, Inc.)

Charge my course fee to (circle one): Visa MasterCard American Express Discover

Name on Card Signature

Cardholder Street Address ZIP

Card Number Exp. Date

Upon receipt of this form and your course fee, we will send confirmation of your registration, including hotel information and information about any manuals/texts required for class (this information is also available on our Web site at www.hcprobootcamps.com).