



Register  
online and  
**SAVE**  
**\$100!**

# HCPPro BOOT CAMPS:

The LEADER in comprehensive  
**CODING TRAINING**

## NEW DATES ADDED! **2009 CLASS DATES**

Atlanta, GA | July 13–17  
Dallas, TX | July 13–17  
Chicago, IL | July 20–24  
Dulles, VA | July 27–31  
Fort Lauderdale, FL | August 3–7  
Oklahoma City, OK | August 3–7  
Houston, TX | August 10–14  
Kansas City, KS | September 14–18  
Nashville, TN | September 14–18  
Cleveland, OH | September 21–25  
Orlando, FL | September 21–25

+HCPPro  
**Certified Coder  
Boot Camp**<sup>®</sup>  
*ORIGINAL VERSION*

For information, call  
**877/291-4468** or visit  
[www.hcprobootcamps.com](http://www.hcprobootcamps.com).

## BOOT CAMP AT A GLANCE

### Crack the code with **Certified Coder Boot Camp®–Original**

#### Benefits for the organization/approving manager

*Does your organization suffer from inadequate reimbursement?  
Do you have compliance worries?*

Training coders is an important investment for your organization. Having highly qualified, certified coders on staff can:

- » Ensure correct coding, and reduce your audit risk
- » Prevent denials and missed revenue
- » Increase the productivity of your staff
- » Maintain compliance with the latest codes and rules

Using a combination of lecture, class discussion, and coding exercises, this intensive, five-day course gives you the tools and the confidence you need for coding all medical and surgical specialties.

#### Get certified and take your career to the next level

This course provides all the preparation you need for the American Academy of Professional Coders' Certified Professional Coder (CPC) examination.

#### Gain the skills to make your job easier

Get a solid foundation in coding principles, including proper coding manual usage, and gain the skills you need to tackle any coding challenge that comes your way.



According to the U.S. Department of Labor, job prospects for technicians with a solid background in medical coding will be particularly strong in the coming years. Demand will continue to grow faster than in most professions until 2014.

**“I have taken several coding classes that were 6 weeks long, and I didn’t learn as much as I did this week. I would recommend this class to anyone who is interested in coding, especially if Jennifer Avery is the teacher.”**

ALEXANDRA SAVVAS, CODER/BILLER, THE MEDICAL CLINIC OF CHAMPAIGN

## Certified Coder Boot Camp®—see the HCPro difference for yourself

This isn't just any coding course. Check out all the benefits of this HCPro Boot Camp:

### **CUSTOM-DESIGNED COURSE MATERIALS**

All course materials are custom-developed by HCPro specifically for this intensive learning format.

### **HANDS-ON LEARNING**

During the course, you will complete approximately 500 coding exercises, including a 150-question practice CPC exam and numerous operative reports. You'll also receive a printed answer key for all exercises, including the practice exam.

### **LIVE INSTRUCTION**

All classes are taught by an experienced, highly credentialed live instructor. No computer-based instruction or videotapes are used.

### **SMALL CLASS SIZE**

We limit the number of course participants in order to retain a low participant-to-teacher ratio. This allows us to provide individual instruction as needed when course participants find a topic to be particularly challenging.

### **STUDENT-DRIVEN**

At the conclusion of the course, we ask all course participants to complete an evaluation, which we carefully review for feedback and course enhancement.

### **HIGHLY RATED**

Course participants consistently give the course an overall rating of 4.8 or higher (on a 5.0-point scale).

### **WELL-ESTABLISHED PROGRAM**

We currently conduct more than 40 **Certified Coder Boot Camp®—Original Version** courses each year.

### **SUPPORTS RAC READINESS\***

# 68%

With all other factors being equal, 68% of employers reported that they would choose a credentialed candidate over one who is not, and 53% preferred credentials when promoting their employees, according to the AAPC's 2007 salary survey.



HCPro has determined this boot camp meets one or more of the following criteria:

- The main topic contains substantive information about a RAC-identified error
- The boot camp will help you in your appeals preparation
- The boot camp will help you operationalize your RAC strategy/process

# BOOT CAMP INFORMATION

## Who should attend?

- » Coders and Billers
- » Medical Records/Health Information Managers/Staff Members
- » Clinical Managers and Department Heads
- » Finance and Reimbursement Managers/Staff Members
- » Physicians, Nurse Practitioners, and Physician Assistants
- » Medical Practice Managers
- » Registration Managers/Staff Members
- » Compliance Officers and Auditors
- » Healthcare Consultants, CPAs, and Lawyers
- » Health Plan and Insurance Personnel

## Course outline

- » Introduction and HCPCS II Coding
- » Diagnosis Coding (ICD-9-CM)
- » Introduction to CPT; Evaluation and Management Services
- » Coding Anesthesia Services
- » Introduction to Surgery: Coding Integumentary Procedures
- » Coding Musculoskeletal Procedures
- » Coding Cardiovascular and Respiratory Procedures
- » Coding Digestive System Procedures
- » Coding Urinary/Genital Systems and Obstetrics and Endocrine Procedures
- » Coding Nervous System Procedures
- » Coding Eye, Ocular, and Auditory Procedures
- » Coding Radiology Services
- » Coding Pathology and Laboratory Services
- » Coding Medicine Services

## Class times

All classes run from 8 a.m. until at least 5:30 p.m. each day. Classes may run later than 5:30 p.m. on some days.

## Required coding manuals

Course participants will need to supply their own CPT, ICD-9-CM, and HCPCS Level II manuals. Information about ordering the required coding manuals will be sent out upon receipt of the course registration. To purchase these manuals, visit [www.hcprobootcamps.com](http://www.hcprobootcamps.com).

## Prerequisites

Because of the fast-paced nature of the course, it is recommended (but not required) that participants have at least one year of experience working in a billing-related, administrative, or clinical position. However, the course starts with coding fundamentals and does not assume that participants have any particular background or experience. This course is taught on a basic to intermediate level.

## Continuing education credits (CEU)

Please visit us at [www.hcprobootcamps.com](http://www.hcprobootcamps.com) for complete information about continuing education credits. The **Certified Coder Boot Camp®—Original Version** offers continuing education credits from the following organizations:

- » American Academy of Professional Coders (AAPC)
- » American Health Information Management Association (AHIMA)
- » National Association of State Boards of Accountancy (NASBA)
- » Health Care Certification Compliance Board (HCCB)
- » California Board of Registered Nursing (CBRN)
- » American College of Medical Practice Executives (ACMPE)
- » American Nurses Credentialing Center (ANCC)
- » Accreditation Council for Continuing Medical Education (CME)

## Course fee

The total course fee is \$1,599, which includes all HCPro, Inc., course materials. For more information regarding administrative policies, such as cancellations, transfers, refunds, or complaints, please contact us at 877/291-4468 or visit [www.hcprobootcamps.com](http://www.hcprobootcamps.com).

## Why wait? Take the exam!

The CPC exam is a five-and-a-half-hour, 150-question multiple-choice examination, which will provide you with a coding certification. The exam is optional but highly recommended. Course participants who take the exam must pay a separate exam fee (currently \$260, payable directly to the AAPC) and must be AAPC members. **Certified Coder Boot Camp®** participants may join the AAPC as student members (currently \$70, payable directly to the AAPC).

*Information about registering for the exam and joining the AAPC will be sent out upon receipt of your course registration. Please do not send payment for the exam or your AAPC membership fee with your course registration. If you choose not to take the exam, you may take it later through your local AAPC chapter. Visit [www.aapc.com](http://www.aapc.com) for details.*



## ADDITIONAL COURSES AND SERVICES



### Bring the **Certified Coder Boot Camp®–Original Version** to your facility

**If you have a group to train, let us come to you!**

Holding a Boot Camp at your facility is easy and cost-effective. Eliminate travel costs and enjoy a group discount while ensuring your staff is up to date on the latest rules and guidelines.

**Additional Boot Camps offered by HCPro:**  
**E/M Boot Camp<sup>SM</sup>**

**Certified Coder Boot Camp®–Inpatient Version**

**Medicare Boot Camp®–Hospital Version**

**Medicare Boot Camp®–Physician Services Version**

For a complete course listing and more information, including a current class schedule, please visit our Web site, [www.hcprobootcamps.com](http://www.hcprobootcamps.com), or contact us at 877/291-4468.

## **HCPro** | **REVENUE CYCLE INSTITUTE**

**HCPro's Revenue Cycle Institute** is your go-to source for training and consulting for all areas of the revenue cycle. **We specialize in:**

- RAC education and training
- Coding and billing audits
- Observation status training
- Chargemaster reviews
- Regulatory surveillance services, including on-call consulting
- Physician practice operations assessments

Consulting, education and training customized to your organization's unique needs.  
Visit us at [www.revenuecycleinstitute.com](http://www.revenuecycleinstitute.com) or call 877/233-8734.

**"I have been coding and billing for over 5 years, and this class taught me more in one week than I have learned in the five years. I would recommend this class to anyone who wants to learn proper coding."**

# 2009 DATES AND LOCATIONS

Location	Class Dates	Exam Date	Registration Deadline
<b>Dallas, TX</b> Holiday Inn Select Dallas-North 2645 LBJ Highway   Dallas, TX 75234 972/243-3363 Room Rate: \$119/night; Room Rate Cutoff: June 18	<b>July 13–17</b>	<b>August 15</b>	<b>June 26</b>
<b>Elgin (Chicago), IL</b> Holiday Inn Hotel & Suites Chicago Northwest, 495 Airport Road   Elgin, IL 60123-9356 847/488-9000 Room Rate: \$84/night; Room Rate Cutoff: June 29	<b>July 20–24</b>	<b>August 22</b>	<b>July 3</b>
<b>Oklahoma City, OK</b> SpringHill Suites by Marriott Oklahoma City/Quail Springs 3201 West Memorial Road   Oklahoma City, OK 73134 405/749-1595 Room Rate: \$109/night; Room Rate Cutoff: July 20	<b>August 3–7</b>	<b>September 12</b>	<b>July 17</b>
<b>Houston, TX</b> Courtyard Houston by the Galleria 2900 Sage Road   Houston, TX 77056 713/622-3611 Room Rate: \$149/night; Room Rate Cutoff: July 18	<b>August 10–14</b>	<b>September 12</b>	<b>July 24</b>
<b>Overland Park (Kansas City), KS</b> Hilton Garden Inn Overland Park 5800 College Boulevard   Overland Park, KS 66211 913/345-2661 Room Rate: \$139/night; Room Rate Cutoff: August 21	<b>September 14–18</b>	<b>October 24</b>	<b>August 28</b>
<b>Solon (Cleveland), OH</b> Homewood Suites by Hilton Cleveland/Solon 6085 Enterprise Parkway   Solon, OH 44139 440/519-9500 Room Rate: \$119/night; Room Rate Cutoff: August 21	<b>September 21–25</b>	<b>October 24</b>	<b>September 4</b>

*Class times are 8:00 a.m. until 5:30 p.m. daily.*

**Special room rates are available! Limited availability—register early!**

## Hotel reservations

We have negotiated a special rate for a limited number of rooms at each course location. Please note that the room block may sell out before the listed cutoff date, at which time the special rate may no longer be available. Please call the hotel directly to determine availability and to make your reservation. Be sure to identify yourself as a participant in **HCPro's Certified Coder Boot Camp®** program and register early to receive the discounted rate!

**For more dates and locations, please visit [www.hcprobootcamps.com](http://www.hcprobootcamps.com).**

“This course was very instrumental and easy to follow. I had not planned on taking the CCS exam but am now eager to take the exam! Even though I have a coding background, I learned many things in the CPT book that I did not know were there! I was able to break down the descriptions and have a better understanding of coding concepts. Thank you!”

CHLOE PHILLIPS, CORPORATE HIM DIRECTOR, BAPTIST HEALTH SYSTEM

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Location	Class Dates	Exam Date	Registration Deadline
<b>Alpharetta (Atlanta), GA</b> Hyatt Place Atlanta/Alpharetta 5595 Windward Parkway   Alpharetta, GA 30004 770/343-9566 Room Rate: \$149/night; Room Rate Cutoff: June 19	<b>July 13–17</b>	<b>August 15</b>	<b>June 26</b>
<b>Dulles, VA</b> Hyatt Place Sterling/Dulles Airport North 21481 Ridgetop Circle   Sterling, VA 20166 703/444-3909 Room Rate: \$169/night; Room Rate Cutoff: June 26	<b>July 27–31</b>	<b>August 29</b>	<b>July 10</b>
<b>Coral Springs (Fort Lauderdale), FL</b> Courtyard Fort Lauderdale/Coral Springs 620 North University Drive   Coral Springs, FL 33071 954/227-1300 Room Rate: \$129/night; Room Rate Cutoff: July 13	<b>August 3–7</b>	<b>September 12</b>	<b>July 17</b>
<b>Nashville, TN</b> Homewood Suites by Hilton – Nashville Downtown 706 Church Street   Nashville, TN 37203 615/742-5550 Room Rate: \$139/night; Room Rate Cutoff: September 1	<b>September 14–18</b>	<b>October 17</b>	<b>August 28</b>
<b>Orlando, FL</b> Homewood Suites by Hilton Orlando International Drive/Convention Center 8745 International Drive   Orlando, FL 32819 407/248-2232 Room Rate: \$129/night; Room Rate Cutoff: August 22	<b>September 21–25</b>	<b>October 24</b>	<b>September 4</b>

*Class times are 8:00 a.m. until 5:30 p.m. daily.*

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CHLOE PHILLIPS, CORPORATE HIM DIRECTOR, BAPTIST HEALTH SYSTEM

## INSTRUCTORS



**Shannon McCall, RHIA, CCS, CCS-P, CPC-I**, currently serves as the director of HIM and coding for HCPro, Inc. She is a veteran instructor of the **Certified Coder Boot Camp®—Original Version** (covers physician and outpatient hospital coding) and serves as the manager overseeing both **Certified Coder Boot Camp®** programs. She is the lead instructor and developer of the **Certified Coder Boot Camp®—Inpatient Version** (covers inpatient hospital facility coding). Prior to joining HCPro, Inc., she worked for a national medical practice management company, where her duties included serving as a client manager and as an instructor for the in-house coding training program. She also previously worked for a national consulting firm focusing on hospital inpatient, outpatient, and ER services.



**Peggy S. Blue, MPH, CPC**, has extensive experience relating to coding and billing of both physician and hospital services. Prior to joining HCPro, Peggy oversaw the development, implementation, dissemination, and reporting of information related to Medicare professional services training efforts for Highmark Medicare Services. In that capacity, Peggy has researched, resolved, and responded to issues and inquiries from the physician community, in addition to congressional offices, medical societies, and professional associations. Peggy has delivered multiple presentations on Medicare legislation.



**Jennifer Avery, CCS, CPC, CPC-H**, serves as the lead instructor for the **Certified Coder Boot Camp®—Original Version** and is an instructor for the **Certified Coder Boot Camp®—Inpatient Version** (covers inpatient hospital facility coding). She has extensive experience with regard to coding and billing of both physician and hospital services. As the former lead coder for Health Partners Investments, LLC, a medical practice management company, her duties included coder training, auditing, and coding for all new specialty physicians and serving as backup coder. She was also a coding consultant for Coding by the Numbers, where her duties included coding for inpatient services on an as-needed basis.



**Joe Rivet, CPC, CCS-P, CEMC, CICA**, serves as an instructor for the **Certified Coder Boot Camp®—Original Version** (covers physician and outpatient hospital coding). He has extensive coding experience with both physician and facility coding. He has written and contributed to several professional articles that have appeared in *E-Perspectives*, published by the Association of Healthcare Internal Auditors; *Justcoding.com*, published by HCPro, Inc., **Briefings on APCs**, published by HCPro, Inc. He has also given numerous presentations on emergency department coding, coding and billing audits, and coding compliance. He's an active member on the editorial advisory board for **Healthcare Auditing Strategies** published by HCPro, Inc.

Biographical information for HCPro's other instructors is available on our Web site. To find out which instructor is scheduled to teach a particular class, please contact us at 877/291-4468 or visit [www.hcprobootcamps.com](http://www.hcprobootcamps.com).

*Faculty disclosure statement: HCPro Inc. has confirmed that none of the faculty/presenters or contributors have any relevant financial relationships to disclose related to the content of this educational activity.*

**For more information, call 877/291-4468 or visit [www.hcprobootcamps.com](http://www.hcprobootcamps.com).**

"The instructor was absolutely the best teacher I have ever had! She made learning fun even when some of the material was dry! I'm very confident that I will pass my CPC exam because of her excellent teaching abilities!"

ERIN FERNANDEZ, COMPLIANCE DIRECTOR, CIRIUS GROUP INC, BENICIA, LA

**CONTACT PERSON NAME**

Course location	Course dates
Name	Nickname
Organization	Title
Address	
City	State
	ZIP
E-mail Address	
Phone	

**NAME OF REGISTRANT (IF DIFFERENT FROM CONTACT)**

Name	Nickname
Organization	Title

**PAYMENT TYPE**

A check for my \$1,599\*\* course fee is enclosed (make payable to HCPro, Inc.)

Charge my \$1,599\*\* course fee to (circle one):    Visa    MasterCard    American Express    Discover

Name on card: \_\_\_\_\_ Signature: \_\_\_\_\_

Cardholder street address: \_\_\_\_\_ ZIP: \_\_\_\_\_

Card number: \_\_\_\_\_ Exp. date: \_\_\_\_\_

MIT79812

**HCPro, Inc., 200 Hoods Lane, Marblehead, MA 01945**  
**TEL: 877/291-4468 | FAX: 800/738-1553 | WEB: [www.hcprobootcamps.com](http://www.hcprobootcamps.com)**

Upon receipt of this form and your course fee, we will send confirmation of your registration, including hotel information, information about any manuals/texts required for class, and for the **Certified Coder Boot Camp—Original Version**, information about registering for the certification exam (this information is also available on our Web site at [www.hcprobootcamps.com](http://www.hcprobootcamps.com)). All cancellations must be made in writing. For cancellation policy visit [www.hcprobootcamps.com](http://www.hcprobootcamps.com) or call 877/291-4468. We recommend against making travel arrangements until after we have confirmed your course registration. Registrations are accepted in the order received. Classes sometimes sell out before the registration deadline.

\*\*The registration fees for our courses are subject to change. Check [www.hcprobootcamps.com](http://www.hcprobootcamps.com) or call 877/291-4468 for our current course fees. We update this form whenever any course fee is changed. In the event that we receive a registration using an out-of-date form, we will contact you before processing your payment.

**Register online and SAVE \$100!**

**Please enter the source code on your address label when checking out.**