

2011

Fall Classes

+CPro
**Certified Coder
Boot Camp®**
INPATIENT VERSION

Get the right
ICD-9-CM code and
MS-DRG every time!

Minneapolis, MN

September 19-23

Boston, MA

October 17-21

Orlando, FL

November 7-11

Phoenix, AZ

December 5-9

**REGISTER 30 DAYS IN
ADVANCE AND SAVE \$200!**
CALL 800/780-0584 to receive your discount!

CHALLENGES

Inpatient coding presents unique challenges. Learn from the best in the industry!

You are going to be coding in ICD-9 until the fall of 2013. Make sure that you can excel in your day to day work with inpatient coding.

You will be better prepared to embrace the transition to ICD-10 when you have a solid foundation in the fundamentals of your current coding system.

This Boot Camp training will give you that expertise. Using a combination of lecture, class discussion, and coding exercises, this intensive five-day course gives you the tools and confidence you need for coding inpatient hospital facility services.

- Master inpatient coding guidelines
- Abstract actual medical records
- Assign correct ICD-9-CM codes and MS-DRGs
- Enhance physician query skills

Gain the expertise to improve your skills

The **Certified Coder Boot Camp®—Inpatient Version**, provides you with a solid foundation in coding principles, proper coding manual usage, and all the critical skills you need to tackle any coding challenge.

Certified Coder Boot Camp®—Inpatient Version

See the HCPro difference for yourself.

Additional Boot Camps offered by HCPro:

Certified Coder Boot Camp®—Live and Online Versions

Clinical Documentation Improvement Boot Camp™—Live and Online Versions

HCPro ICD-10 Basics Boot Camp®

Medicare Boot Camp®—Critical Access Hospital Version

Medicare Boot Camp®—Hospital Version

For a complete course listing and more information, including a current class schedule, visit www.hcprobootcamps.com, or contact us at 800/780-0584.

Need to train a group?

Bring the **Certified Coder Boot Camp®—Inpatient Version** to your organization. If you have a group to train, holding a Boot Camp at your organization is easy and cost-effective. Eliminate travel costs and enjoy a group discount while ensuring your staff is up to date on the latest regulations and guidelines. For more information on hosting a Boot Camp, call 800/780-0584.

REGISTER TODAY
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COURSE AGENDA

Module 1: Introduction to Inpatient Hospital Facility Coding

- The role of the professional coder in inpatient facility reporting
- Introduction to ICD-9-CM as an inpatient facility reporting system
- ICD-9-CM coding resources for inpatient facility reporting
- The role of encoders in Inpatient facility reporting
- The difference between ICD-9-CM and ICD-10-CM and ICD-10-PCS

Module 2: Using the ICD-9-CM Manual Effectively

- Symbols/typographic conventions
- Include notes, exclude notes and example conditions
- Sequencing directives
- Using the diagnosis and procedure indices effectively

Module 3: Fundamental Diagnosis Coding Guidelines for Inpatient Hospital Reporting

- Rule out versus ruled out
- Acute and chronic conditions
- Impending/threatened conditions
- Signs/symptoms
- Combination codes

Module 4: Fundamental Procedure Coding Guidelines for Inpatient Hospital Reporting

- Principal procedure
- What is a significant procedure?
- Operative approaches and closures
- Cancelled procedures
- Incomplete procedures
- Eponyms

Module 5: DRG Assignment (update on MS-DRG)

- The MS-DRG definitions
- Selecting the principal diagnosis
- Role of procedures in DRG assignment
- CC/MCC and CC exclusions

Module 6: V Codes and E Codes

- V Codes as an appropriate principal diagnosis
- Use of E Codes
- DRG assignment issues

Module 7: Present on Admission Indicators/Physician Queries

- POA definitions per official guidelines
- Hospital acquired conditions
- Developing and managing physician queries

Module 8: Infectious and Parasitic Diseases

- Overview of disease processes
- Specific coding guidelines
- HIV/AIDS
- Septicemia and septic shock
- DRG assignment issues

Module 9: Neoplasms

- Overview of disease processes
- Specific coding guidelines
- Type and behavior
- Sequencing
- Chemotherapy and radiation
- Relevant procedures
- DRG assignment issues

Module 10: Endocrine, Metabolic and Nutritional Disorders

- Overview of disease processes
- Specific coding guidelines
- Diabetes and diabetic manifestations/complications
- Hyponatremia/hypokalemia
- Obesity
- Relevant procedures
- DRG assignment issues

Module 11: Diseases of the Blood, and Blood Forming Organs

- Overview of disease processes
- Specific coding guidelines
- Anemia
- Coagulation defects
- DRG assignment issues

Module 12: Mental Disorders

- Overview of disease processes
- Specific coding guidelines
- Organic psychoses and non organic psychoses
- Alcohol/drug abuse and dependence
- DRG assignment issues

Module 13: Diseases of the Nervous System and Sensory Organs

- Overview of disease processes
- Specific coding guidelines
- Epilepsy
- Cerebrovascular accidents and transient ischemic attacks (CVA/TIAs)
- DRG assignment issues

Module 14: Diseases of the Circulatory System

- Overview of disease processes
- Specific coding guidelines
- Hypertension
- Hypertensive heart and renal disease
- Myocardial infarctions
- Relevant procedures
- DRG assignment issues

Module 15: Diseases of the Respiratory System

- Overview of disease processes
- Specific coding guidelines
- Pneumonia
- Chronic obstructive pulmonary disease (COPD)
- Respiratory failure
- Relevant procedures
- DRG assignment issues

Module 16: Diseases of the Digestive System

- Overview of disease processes
- Specific coding guidelines
- Gastrointestinal hemorrhages
- Hernias
- Cholelithiasis/cholecystitis
- Relevant procedures
- DRG assignment issues

Module 17: Complications of Pregnancy, Childbirth, and the Puerperium

- Specific coding guidelines
- Normal deliveries
- Outcomes of deliveries
- Fetal/maternal complications
- Abortions
- Relevant procedures
- DRG assignment issues

Module 18: Diseases of the Musculoskeletal System

- Overview of disease processes
- Specific coding guidelines
- Arthropathies
- Spinal stenosis/degenerative disc disease
- Relevant procedures
- DRG assignment issues

Module 19: Congenital Anomalies/Perinatal Conditions

- Specific coding guidelines
- Newborn codes (V30–V39)
- DRG assignment issues

Module 20: Injuries and Burns

- Overview of disease processes
- Specific coding guidelines
- Fractures
- Burns

Module 20: Injuries and Burns (Continued)

- Relevant procedures
- DRG assignment issues

Module 21: Adverse Effects and Poisonings

- Differentiating between adverse effect and poisoning cases
- Sequencing issues
- DRG assignment issues

Module 22: Practice CCS Exam (Inpatient Portion Only)

Module 23: Supplemental Resources

Course content subject to change.

HCPPro ICD-10 Basics Boot Camp™

Combine your Certified Coder Boot Camp experience with the next step: ICD-10 Training. Available Live and Online

This course will give you an introduction to the fundamentals of ICD-10 coding. You will learn the difference between ICD-9 and ICD-10 codes, understand major changes to official coding guidelines, and develop the confidence to tackle the new system. Our expert faculty will review the codes and provide practical examples for hands-on learning.

For dates and locations around the country, and details about the course, visit www.hcprobootcamps.com

HCPPro | Revenue Cycle Institute

HCPPro's Revenue Cycle Institute specializes in consulting, education, and training customized to your organization's unique needs. Areas covered include:

- » RAC education and training
- » Regulatory surveillance services, including on-call consulting
- » Chargemaster reviews
- » Coding and billing audits
- » Observation services training

Ask about the Medicare Membership Program which provides year-round access to a team of Medicare and coding experts!

Visit us at www.revenuecycleinstitute.com or call 877-233-8734 for more information.

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FAQs

Who should attend?

- Coders
- Medical records/health information managers/staff
- Case managers
- Quality assurance professionals
- Clinical documentation improvement specialists
- Clinical managers and department heads
- Physicians, NPs, PAs, and other clinicians
- Compliance officers and auditors
- Finance and reimbursement managers
- Healthcare consultants, CPAs and lawyers
- Health plan and insurance personnel
- Medicare intermediary personnel

Are continuing education credits provided?

YES! Visit us at www.hcprobootcamps.com for complete information about continuing education credits. The **Certified Coder Boot Camp®—Inpatient Version** offers continuing education credits from the following organizations:

- American Academy of Professional Coders (AAPC)
- American Health Information Management Association (AHIMA)
- Healthcare Certification Compliance Board (HCCB)
- Nursing Contact Hours (ANCC)

Are there any prerequisites?

Because of the fast-paced nature of the course, it is highly recommended that course participants have at least one year of coding-related experience or prior inpatient coding experience. This course is also designed for individuals with outpatient coding experience (such as CCS-Ps or CPCs) who are interested in learning inpatient coding.

What books do I need to bring to class?

You need the current ICD-9-CM Manual Volumes 1, 2, & 3. You can order it from HCPro by calling Customer Service at 800/780-0584.

Is there a workbook?

YES! You will receive a workbook of custom-designed course materials that are developed by the instructors specifically for this intensive learning format.

Will we do any coding exercises in class?

YES! This is hands-on learning and you'll abstract and code actual inpatient records.

What if I need extra help?

Class size is limited to ensure individual attention.

Is this program rated well by past participants?

YES! HCPro is the nation's first organization to offer boot camp training courses to healthcare coding professionals—conducting more than 60 **Certified Coder Boot Camp®** courses each year. Participants consistently give the course an overall rating of 4.93 or higher (on a 5.0-point scale)

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REGULATORY EXPERTS



Shannon E. McCall, RHIA, CCS, CCS-P, CPC, CPC-I, CEMC, CCDS, is the Director of HIM and Coding for HCPro, Inc., and is the lead instructor of HCPro's Coding Boot Camps. She developed the HCPro **ICD-10 Basics Boot Camp®**, which is available live and online. She is an AHIMA-certified ICD-10 trainer. As a lead regulatory specialist for HCPro's Revenue Cycle Institute, McCall works with hospitals, medical practices, and other healthcare providers on a wide range of coding-related custom education sessions. She has extensive experience with coding for both physician and hospital services.



Jennifer Avery, CCS, CPC-I, CPC-H, is an instructor for the **Certified Coder Boot Camp®** live and online versions, and the **Certified Coder Boot Camp®-Inpatient Version**. She is a regulatory specialist for HCPro's Revenue Cycle Institute where she utilizes her vast experience in both inpatient and outpatient coding by developing custom training and education sessions. She is an AHIMA-certified ICD-10 trainer. Prior to HCPro, she worked as a coding consultant and as a lead coder at a practice management company.

Faculty Subject to change. Faculty disclosure statement: HCPro, Inc., has confirmed that none of the faculty/presenters, planners or contributors have any relevant financial relationships to disclose related to the content of this educational activity.

Select the class that's best for you!

REGISTER TODAY

VISIT www.hcprobootcamps.com or CALL 800/780-0584.

BOOT CAMP GRADUATES ARE SAYING...

"This class was incredibly enlightening! Shannon was wonderful, the facility was perfect, and the vast amount of knowledge received was mind-boggling! Thank you for an awesome experience! I would highly recommend this class to anyone interested in inpatient coding!"

—Lesley Battles, CPC, North Central Surgical Center, Dallas, TX

"Jennifer is very knowledgeable and presents a very organized class and keeps it interesting. I have been to several seminars and this is by far the best!!! Excellent instructor!!!"

—Cindi Miller, CPC, WRHS, Cave City, AR

"It was a very good class. I was fascinated that it was a boot camp type of delivery, which is an effective training tool. Ms. Avery maintained a high quality presentation for the entire class."

—Marilyn Roberts, MedAssurant, Bowie, MD

"Thank you—much more confident about coding and in my coding skills. Excellent course and excellent instructor. Would recommend this course to variety of professions."

—Nancy Gibson, Coder I, Mesa View Regional Hospital, Mesquite, NV

2011 DATES/LOCATIONS

Courses are available across the country!

Certified Coder Boot Camps®—Inpatient Version classes fill quickly, and class sizes are limited to guarantee individual instruction. Upcoming dates and locations include:

Location	Class Dates
Bloomington (Minneapolis), MN Homewood Suites - Mall of America, 2261 Killebrew Drive, Bloomington, MN Discount Room rate: \$119 Hotel Cut-off date: September 15	September 19–23
Billerica (Boston), MA Homewood Suites Boston - Billerica, 35 Middlesex Turnpike, Billerica, MA Discount Room Rate: \$129 Hotel Cut-off Date: October 2	October 17–21
Orlando, FL Homewood Suites by Hilton Orlando - International Drive/Convention Center 8745 International Drive, Orlando, FL Discount Room Rate: \$105 Hotel Cut-off Date: October 10	November 7–11
Scottsdale (Phoenix), AZ Homewood Suites by Hilton Phoenix/Scottsdale 9880 North Scottsdale Road, Scottsdale, AZ Discounted Room Rate: \$99 Hotel Cut-off Date: November 14	December 5–9

Class times are: 8:00 a.m. to 5:30 p.m. Monday–Thursday and 8:00 a.m. to 5:00 p.m. Friday.

For more dates and locations and hotel information,
visit www.hcprobootcamps.com.

SPECIAL ROOM RATES AVAILABLE! LIMITED AVAILABILITY—REGISTER EARLY!

HOTEL RESERVATIONS

We have negotiated a special rate for a limited number of rooms at each course location. Rooms are available on a first-come, first-serve basis and may sell out before the cutoff date. Make your hotel reservations immediately to guarantee the hotel rate and availability, and be sure to identify yourself as a participant of HCPro's **Certified Coder Boot Camp®—Inpatient Version**.

COURSE FEE IS \$1,599

The registration fee includes the course workbook. For information regarding administrative policies, such as cancellations, transfers, refunds, or comments, call 800/780-0584 or visit www.hcprobootcamps.com.

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COURSE REGISTRATION FORM

**REGISTER 30 DAYS IN
ADVANCE AND SAVE \$200!**

Call customer service
to receive the discount.

Please mail or fax the
completed form to:

HCPro, Inc.
P.O. BOX 3049
Peabody, MA 01961-3049
Phone: 800/780-0584
Fax: 800/738-1553

HCPro
Certified Coder
Boot Camp®
INPATIENT VERSION

75 Sylvan Street
Suite A-101
Danvers, MA 01923

REGISTRATION RATE: \$1,599

Course Location

Course Dates

Name Nickname

Organization

Title

Address

City

State

ZIP

Phone

Fax

E-mail Address

PAYMENT TYPE

- A check for my course fee is enclosed (made payable to HCPro, Inc.)
 Charge my course fee to (circle one): Visa MasterCard American Express Discover

Name on Card

Signature

Cardholder Street Address

ZIP

Card Number

Exp. Date

Upon receipt of this form and your course fee, we will send confirmation of your registration, including hotel information and information about any manuals/texts required for class (this information is also available on our Web site at www.hcprobootcamps.com).

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